

**M. Pearson
CLERK TO THE AUTHORITY**

**To: The Chair and Members of the
Community Safety and Corporate
Planning Committee (see below)**

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Your ref :
Our ref : SS/SY/CSCPC/Sept 14
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Date : 9 September 2014
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COMMUNITY SAFETY AND CORPORATE PLANNING COMMITTEE

(Devon and Somerset Fire and Rescue Authority)

Wednesday 17 September 2014

A meeting of the Community Safety and Corporate Planning Committee will be held on the above date, **commencing at 10:00 hours in Conference Room B in Somerset House, Service Headquarters** to consider the following matters.

M. Pearson
Clerk to the Authority

AGENDA

PLEASE REFER TO THE NOTES AT THE END OF THE AGENDA LISTING SHEETS

1. **Apologies**
2. **Minutes** of the meeting held on 25 June 2014 attached (Page 4).
3. **Items Requiring Urgent Attention**

Items which, in the opinion of the Chair, should be considered at the meeting as matters of urgency.

PART 1 – OPEN COMMITTEE

4. **Planning Framework**

The Director of Operations will give a presentation at the meeting to update the Committee on the revised Corporate Planning Framework model which sets out how the Service works within its overall performance management cycle of “plan-do-review”.

The presentation will demonstrate how the Service's direction is set within the Corporate Strategy and how this aligns with activity through the organisation to deliver business as usual and improvement.

5. Blue Light Innovation Group

The Director of Operations will give a presentation at the meeting in respect of the Blue Light Innovations Group which has been established to:

- Develop strategic systems peer network
- Scope areas for joint collaboration
- Develop joint protocols for prevention & protection
- Scope further areas for joint response.

The presentation will highlight potential ways in which service delivery could be enhanced in the future.

6. Rapid Intervention Units - Pilot Study

The Director of Operations will give a presentation at the meeting to set out how the Response and Resilience Department will be running a new pilot of different types of Rapid Intervention Units (RIUs) to try to maximise the opportunities to utilise modern firefighting concepts and innovations.

7. Community Capacity Building Project

Report of the Director of Operations (CSCPC/14/4) attached (page 6).

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership:-

Councillors Eastman (Chair), Bown, Mrs. L Bowyer, Colthorpe, Ellery, Owen and Prior Sankey.

NOTES	
1.	<p><u>Access to Information</u> Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact the person listed in the "Please ask for" section at the top of this agenda.</p>
2.	<p><u>Reporting of Meetings</u> Any person attending a meeting may report (film, photograph or make an audio recording) on any part of the meeting which is open to the public – unless there is good reason not to do so, as directed by the Chairman - and use any communication method, including the internet and social media (Facebook, Twitter etc.), to publish, post or otherwise share the report. The Authority accepts no liability for the content or accuracy of any such report, which should not be construed as representing the official, Authority record of the meeting. Similarly, any views expressed in such reports should not be interpreted as representing the views of the Authority. Flash photography is not permitted and any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.</p>
3.	<p><u>Disclosable Pecuniary Interests (Authority Members only)</u> If you have any disclosable pecuniary interests (as defined by Regulations) in any item(s) to be considered at this meeting then, unless you have previously obtained a dispensation from the Authority's Monitoring Officer, you must:</p> <ul style="list-style-type: none"> (a) disclose any such interest at the time of commencement of consideration of the item in which you have the interest or, if later, as soon as it becomes apparent to you that you have such an interest; (b) leave the meeting room during consideration of the item in which you have such an interest, taking no part in any discussion or decision thereon; and (c) not seek to influence improperly any decision on the matter in which you have such an interest. <p>If the interest is sensitive (as agreed with the Monitoring Officer), you need not disclose the nature of the interest but merely that you have a disclosable pecuniary interest of a sensitive nature. You must still follow (b) and (c) above.</p>
4.	<p><u>Part 2 Reports</u> Members are reminded that any Part 2 reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Committee Secretary at the conclusion of the meeting for disposal.</p>
5.	<p><u>Substitute Members (Committee Meetings only)</u> Members are reminded that, in accordance with Standing Order 35, the Clerk (or his representative) must be advised of any substitution prior to the start of the meeting. Members are also reminded that substitutions are not permitted for full Authority meetings.</p>

COMMUNITY SAFETY AND CORPORATE PLANNING COMMITTEE

(Devon and Somerset Fire and Rescue Authority)

25 June 2014

Present:-

Councillors Mrs. L Bowyer, Burridge-Clayton (vice Bown), Colthorpe, Eastman, Owen and Prior-Sankey

Apologies:-

Received from Councillors Bown and Ellery

***CSCPC/1. Election of Chair**

RESOLVED that Councillor Eastman be elected Chair of the Committee until its first meeting after the Authority Annual Meeting in 2015.

***CSCPC/2. Minutes**

RESOLVED that the Minutes of the meeting held on 7 February 2014 be signed as a correct record.

***CSCPC/3. Election of Vice Chair**

RESOLVED that Councillor Colthorpe be elected Vice Chair of the Committee until its first meeting after the Authority Annual Meeting in 2015.

***CSCPC/4. Planning Process for the Corporate Plan (CP2)**

The Committee received for information a presentation by the Director of Operations on the new draft corporate strategy 'Towards a Safer Community' together with information on the planning process for the next iteration of the Service Corporate Plan (CP2).

During the presentation, the following points were highlighted:

- The new long term corporate strategy was based on 3 core priorities for the Service namely public safety, staff safety and effectiveness and efficiency;
- With these priorities in mind, the Service was currently reviewing its options for service delivery, particularly in view of the point that there was a need to identify budget savings of £7.1million over the next 3 years.
- A timetable for the planning process for CP2 had been established with a public consultation exercise on any proposals for change commencing in January 2015, culminating in a proposal for a new Corporate Plan being considered by the Fire and Rescue Authority at its meeting in July 2015.

The Director of Operations advised the Committee that it was clear that any changes in service delivery should be made for the right reasons, balanced against the point that the Service had to contend with a reducing budget in future years. The Committee recognised that it would be important for the Service to handle its public relations surrounding this very carefully.

***CSCPC/5. Home Fire Safety Visits**

The Committee received for information a presentation by the Director of Operations on undertaken to review the Service's approach to Home Fire Safety Visits.

The Committee noted the following points during the presentation:

- The Service will undertake checks in future as opposed to visits based on a risk profile;
- During a check, staff will be able to identify and assess the potential fire risks in the home with a view to either giving advice or then undertaking a full visit;
- During a visit, the Service will provide support and try to influence behavioural change, provide equipment as required and promote any other means of fire safety;
- Home Fire Safety Advocate workloads will be managed and co-ordinated centrally.

The Director of Operations outlined the benefits of these changes, which included the ability to increase capacity within groups to generate referrals, to improve working arrangements for Advocates and the ability for the Service to be able to forecast future financial requirements. It was noted that this new approach was being piloted within the Central Command with a view to it being extended across the Service in due course.

***CSCPC/6. Update on Community Safety Investment**

The Committee received for information a report of the Director of Operations (CSCPC/14/3) summarising activities that undertaken to date in utilising the £450,000 funding approved by the Fire and Rescue Authority at its meeting on 10 July 2013 for community safety activities as part of the proposals within the Corporate Plan for 2013/14 to 2015/16. The report also outlined the ways in which the remaining balance of this funding would be utilised.

*** DENOTES DELEGATED MATTER WITH POWER TO ACT**

The meeting started at 10:00hours and finished at 11.23hours

REPORT REFERENCE NO.	CSCPC/14/4
MEETING	COMMUNITY SAFETY & CORPORATE PLANNING COMMITTEE
DATE OF MEETING	17 SEPTEMBER 2014
SUBJECT OF REPORT	COMMUNITY CAPACITY BUILDING PROJECT
LEAD OFFICER	Director of Operations
RECOMMENDATIONS	<i>That the report be noted</i>
EXECUTIVE SUMMARY	<p>The Community Capacity Building Project was initiated between Devon and Cornwall Police, the South West Ambulance Services Trust (SWASFT) and Devon and Somerset Fire and Rescue Service (DSFRS), the aim of which was to promote joint working. A number of options were considered with a single key theme being developed to improve capacity within local communities. The aim of this project is to work with and support local communities to become more resilient, cohesive and encourage emergency preparedness. This is a twelve month pilot involving six communities, three in Devon and three in Cornwall and is now partnered with all local authorities. .</p> <p>The briefing paper attached to this report at Appendix A outlines the aims and objectives of this project..</p>
RESOURCE IMPLICATIONS	DSFRS have committed a Watch Manager, on secondment, for twelve months to manage the project (June 2014 – June 2015)
EQUALITY RISKS AND BENEFITS ANALYSIS (ERBA)	None
APPENDICES	A. Community Capacity Building Project Stakeholder Document v1.0 (page numbered separately).
LIST OF BACKGROUND PAPERS	None.